



**Bid Bulletin No. 1**  
**21 May 2024**

**PUBLIC BIDDING NO. 007-2024**

**SUPPLY, DELIVERY, AND COMMISSIONING FOR ONE (1) YEAR  
SUBSCRIPTION OF EMAIL AND COLLABORATION TOOL  
FOR PROCUREMENT SERVICE – DEPARTMENT OF BUDGET AND  
MANAGEMENT (PS-DBM)**

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to respond to bidders' questions raised during the pre-bidding conference last **14 May 2024** and written queries received within the prescriptive period of filing:

**A. CLARIFICATIONS**

<b>ITEM</b>	<b>CONCERN/REQUEST</b>	<b>CLARIFICATION/ RESOLUTION</b>
<b>1</b>	What type of backup procedure are you pertaining to this statement?	This is to clarify that there is no specific procedure as long as the provider can back up the email in case a scenario happens such as but not limited to environmental (force majeure), people, technical (hardware) etc.
<b>2</b>	What is your existing email platform?	This is to clarify that the existing email platform that PS-DBM is utilizing is Google Workspace (GWS).
<b>3</b>	What is the number of attendees for Administrator Training?	This is to clarify that, as of writing, there are seven (7) IT Services Personnel.
<b>4</b>	What is the number of attendees for Train the Trainers Training	This is to clarify that the total of no. of participants for the Train the Trainers and End-user Trainings is forty (40) including the seven (7) personnel from the IT Services Division.
<b>5</b>	What is the number of attendees for End-User Training?	

By rules all other portions of the Bidding Documents correspondingly affected by these amendments are likewise deemed amended to conform to this Bid Bulletin.

The changes made in the Philippine Bidding Documents (6<sup>th</sup> Edition, July 2020) are deemed integrated in the terms and conditions for this project.

**Signature Redacted**

**ARNOLD JAMES M. DUPLA**

*Vice Chairperson, Internal Bids and Awards Committee*

*For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) Double Strike out – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.*